



Health and Safety Plan

Scranton Preparatory School



Scranton Preparatory School (Prep) is mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school decisions and plans are and will be informed by guidance from the Center for Disease Control and Prevention (CDC), The Pennsylvania Department of Health (DOH), the Pennsylvania Department of Education (PDE), The American Academy of Pediatrics (AAP), and the Children’s Hospital of Philadelphia (CHOP) PolicyLab, as well as Prep community statistics and local community statistics.

Prep will regularly reevaluate its plan based on recommendations and mandates of the Governor’s Office, the Pennsylvania Department of Education, the Pennsylvania Department of Health, and the CDC. Updates to the plan will be reposted to the school’s website and communicated to school constituent groups (families, students, and staff).

Type of School Model

Scranton Prep will return to full classes and in-person learning for all students.

Since Prep students come from multiple counties (Lackawanna, Luzerne, Monroe, Wayne, Wyoming, Pike, and Susquehanna), Prep will pay close attention to the overall statistics for its full student population in determining the best model at any given time.

Prep is aware that, depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) which would influence or dictate a change in plan, however, we are hopeful that we will be able to maintain full in-person classes all year.

Due to Prep’s success with a fully virtual learning platform, we are confident that in the unlikely case we are required to make a temporary quick transition to virtual learning, we will be able to do so seamlessly. Communications about any change in learning models will be handled via email, Prep App, and robocalls.

Masks and Face Coverings

At the time of this version, all faculty, staff, and students are not required to wear masks or face coverings, as the CDC has categorized Lackawanna County as “Low” risk of transmission. At times, if there is a spike in cases either in the Prep community or in the local community, Prep reserves the

right to introduce mandatory masking. In those instances, masking would be required when indoors. When in the dining hall, students would remove their masks briefly while actively eating. Students would be expected to wear a face mask when they have finished eating or if they are only consuming a beverage.

When making seating charts is not feasible, such as for a school-wide mass or assembly, the school reserves the right to require masking of all faculty, staff, and students for those occasions.

When recommended or required, students and staff will provide their own face coverings. Face coverings should be in line with Scranton Prep Dress Code standards. All face coverings must be made of two layers of fabric, worn over the nose and mouth, and should either be cleaned daily, if reusable, or thrown away and replaced with another new covering, if disposable. Face shields are allowable as an additional layer of protection if desired.

Cleaning Practices/Hand Sanitizing

From the CDC: "Keeping your hands clean is one of the best ways to protect yourself and others from getting sick." Hand sanitizer stations are installed in all learning spaces and placed throughout the building. Students are encouraged to carry their own hand sanitizer, as well, to maximize opportunities for hand sanitizing. Disinfecting wipes will also be available in all spaces.

The maintenance team will do a thorough cleaning and disinfecting of all spaces and surfaces each evening, as per CDC Requirements. Restrooms will be cleaned regularly by maintenance staff, as per CDC requirements – including, but not limited to sinks, sink handles, toilet handles, urinal handles, door handles, and sink surfaces. Drinking fountains will not be used; touchless filtered water fillers are permitted and will be cleaned by maintenance regularly, as per CDC Requirements.

Social Distancing Measures

Classrooms

Desks in all classrooms have been spaced apart according to CDC recommendations so that students are seated at least three feet apart from each other.

Students will have an assigned seat for every class and must always sit in that seat. Seating charts will be submitted to the Principal's Office for our records in the event that contact tracing is required. No student identities will be shared with the wider Prep community.

Dining Hall

Seating in the dining hall is limited to four students per table, evenly spaced. Here, too, daily records of seating charts will be kept for contact tracing.

Bathrooms

There are capacity limits for all bathrooms. Hall Monitors will ask for a student's phone and ID before allowing that student to enter a bathroom. This will help us be sure of the total number of occupants in the bathroom and will allow us to keep a record of who used which bathroom when and with whom for any potential or necessary contact tracing. Students should be sure to practice vigilant hand washing, mask wearing, and social distancing while in the bathrooms.

Elevators

Elevator use will only be reserved for the most necessary student use.

Common Areas

There is socially-distanced seating available in the Student Commons for the Juniors and Seniors, and in the Bellarmine Lobby silent study area, and Computer Drop-In Lab for all students.

Movement within the Building

When indoor masking is mandated, students must wear a face covering during hallway travel and should do their best to maintain proper social distance. It is important to note that hallway travel time will be less than 15 minutes, which is below the CDC threshold for sustained contact. Students should avoid loitering near lockers or in the hallways and instead report to their classroom and/or homeroom as soon as they can. In some instances, directional travel might be indicated by signage and should be followed.

Arrival to School

Students should plan on arriving between 7:30 AM and 8:10 AM. Students should not loiter or gather, but rather should report to their homerooms starting at 7:45. Students arriving between 7:30 and 7:45 should use the seating in the Student Commons or the Dining Hall until their homeroom is open.

Dress Code

Since students will have use of a locker this year, all the components of the Prep Dress Code are in effect.

To eliminate the need for students to use the athletic locker rooms to change for PE, students will wear appropriate PE clothes to school on the day of the cycle when he or she will meet for PE class. The failure to present oneself in an appropriate choice of PE clothes could result in a student being sent home for the day.

Activities

In general, afterschool in-person club meetings are encouraged and all health and safety protocols for the school day will apply to these meetings. All moderators will need to submit seating charts after a club meeting or practice to help with potential contact tracing.

Athletics

Prep is happy that we will be able to run our athletic programs with much less mitigation than last year. That said, Prep will continue to evaluate the recommendations of the PDE, DOH, the Governor, and the PIAA as it makes its own decisions about the health and safety of its athletes.

Any athletic programs that are permitted to run will need to follow the Prep Athletic Health Plan.

If a member of a team tests positive for COVID-19, every member of the team and coaching staff may be considered close contacts.

Student Service Opportunities and Retreats

Prep will continue to provide opportunities for students to participate in retreat and service opportunities. That said, for each retreat and service opportunity a plan for health and safety must be submitted to the Principal and the grade level Service Director, as well as to the Executive Leadership Team for approval.

Self-Health Checks/Attendance

Prep will no longer utilize the Ruvna Self-Health Check app. That said, it is essential that families trust and acknowledge the fact that anyone coming to school or to school activities while ill puts everyone at Prep and all of their loved ones at risk. For that reason, we implore you to **please stay home when sick**. The plan we have in place only works if everyone follows this logic. In addition, we can only mitigate community spread by following this practice.

In addition, to further support the health of the community **we ask you to please contact Mrs. Zeleniak** at nurse@scrantonprep.org immediately if:

- Your Prep child or someone else in your household has tested for COVID-19 and is awaiting test results;
- Your Prep child or someone in your household has tested positive for COVID-19;
- Your Prep child has been in close contact with someone outside of your household who has tested for COVID-19 and is awaiting test results;
- Your Prep child has been in close contact with someone outside of your household who has tested positive for COVID-19.

To further support our desire for students to stay home when ill or when needing to quarantine, for this year, we have amended the attendance requirement for exemptions from the final exam. Students who have not missed more than seven (7) days of class in the second semester will be eligible for exemption from final exams, depending on their meeting the grade requirements. Days absent due to DOH mandated quarantine will not count towards this tally for exemption.

Please see Prep's *Remote Instruction Guidelines and Notes 2021-2022* for information about how those in quarantine can be approved to participate in classes remotely.

Responding to Illness

Any student or staff member who feels ill should not come to school or any school activities.

If a student feels ill after arriving to school, he or she should report to the nurse who will assess the situation and utilize an isolation room if needed. The nurse will call a parent or guardian who will need to pick up his or her child within 30 minutes of the call. The family should follow-up with the family's primary healthcare provider. The isolation room will be thoroughly cleaned and disinfected before being used again.

SCRANTON PREP'S UPDATED COVID PROTOCOLS AS OF 2/22/22

		Had COVID in the Past 90 days
Positive	Isolate from others for 5 days; Indoor masking required 10 days. May return after day 5 if symptoms are improving/fever free for 24 hours and has a negative result on an antigen test – home or lab – on or after day 5.	Isolate; Contact your Physician; Contact the school.
Non-Household Close Contact	<i>IF ASYMPTOMATIC:</i> Does not need to quarantine. Monitor for symptoms. Testing recommended, but not required. Indoor masking required for 10 days. <i>IF SYMPTOMATIC:</i> Cannot attend school/school activities. Test as soon as possible If positive, see "Positive" Above If negative, may return to school once symptoms are improving and fever free for 24 hours Indoor masking required for 10 days.	<i>IF ASYMPTOMATIC:</i> Does not need to quarantine. Monitor for symptoms. Indoor masking required for 10 days. <i>IF SYMPTOMATIC:</i> Isolate; contact your physician. Contact the school.
Household Close Contact	<i>IF ASYMPTOMATIC:</i> Does not need to quarantine Monitor for symptoms. Testing recommended, but not required. Indoor masking required for 10 days. <i>IF SYMPTOMATIC:</i> Cannot attend school/school activities. Test as soon as possible If positive, see "Positive" Above If negative, may return to school once symptoms are improving and fever free for 24 hours. Indoor masking required for 10 days.	<i>IF ASYMPTOMATIC:</i> Does not need to quarantine. Monitor for symptoms. Indoor masking required 10 days. <i>IF SYMPTOMATIC:</i> Isolate; Contact your physician; Contact the school.

***Shaded areas have permission to Zoom for classes until they can return to school.

***Our Masking Protocols at Prep continue until March 16th or if local community is in Moderate transmission level for a week.

The CDC encourages positive individuals and close contacts to mask indoors for 10 days.

The school reserves the right to alter any part of the plan at any time as conditions and mandates change.